



Thistle St. Andrew's Curling Club
49 Dufferin Ave. Saint John, NB E2K 2T7
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Danny.Armstrong1024@gmail.com
Tsacurlingclub.com

Request for Proposals

Dufferin Hall (Catering/Banquets)

March 18, 2024

Dear Recipient,

Thistle St Andrew's Curling Club is soliciting proposals for Dufferin Hall, a banquet and catering facility located on the second floor of the curling club premises at 49 Dufferin Ave, Saint John NB.

Dufferin Hall operates year round and has seating for up to 200 guests with an adjoining kitchen facility. A permanent bar is located in the hall along with washrooms for guests.

The upstairs facility has its own stairwell entrance and newly installed lift for mobility challenged individuals along with a back stairway that can be used by the supplier for easy access to the kitchen facility.

We are seeking a three (3) year contract beginning on September 1, 2024 with two (2) options to renew for one (1) year each.

Attached is a sample contract to help you understand the details of our facility. Bidders are encouraged and requested to offer additional options and value adds that will enhance the day to day operations of TSA and the successful supplier.

TSA is interested in receiving a description the suppliers experience in the food service industry.

TSA would like to understand the proposed business mode for use of the facility, for example, profit sharing, rental only basis etc...

Please include your marketing plan for securing events for the Dufferin Hall facility.

We would like to understand the number of onsite versus off site events and types of services to be offered to prospective clients.

Recommended amendments to the attached sample contract would be welcome.

TSA reserves the right to negotiate any and all terms of the proposed contract with bidders. Evaluation will be based on best value to the curling club and its membership.

All offers will be held confidential.

Clarification questions and viewing of the facility will be available until April 15, 2024. Any information exchanged during this process will be available to all proponents and will be issued via a general addendum.

Proposals will be accepted in writing up to and including the end of business on April 30, 2024 @ 17:00:00 ADT.

Inquires to be addressed in writing to danny.armstrong1024@gmail.com or mailed to TSA at 49 Dufferin Ave, Saint John NB, E2K 2T7.

Warm regards,

Danny Armstrong

President TSA Curling Club